



**DEPARTMENT OF FOREIGN AFFAIRS**

**Office of Consular Affairs** Last Revision: 07 October 2017

Minors are those below eighteen (18) years of age or those over but unable to fully take care of themselves or protect themselves from abuse, neglect, cruelty, exploitation or discrimination because of physical or mental disability or condition (RA No. 7610)

**INSTRUCTIONS:** Please PRINT entries legibly using black or blue ink only. Supply the necessary information and indicate "N/A" for entries with no answers. Tick (✓) boxes as appropriate.

Site: <b>CALGARY PCG</b>
Date/Time: <i>Day, DD Mon YYYY/0000HR</i>
Booking Reference No. _____

**CURRENT PASSPORT DETAILS**

<b>PASSPORT NUMBER:</b>		<b>ISSUING AUTHORITY:</b>	
<b>DATE OF ISSUE:</b>		<b>DATE OF EXPIRY:</b>	
Please choose as applicable: <input type="checkbox"/> <b>Passport Intact</b> <input type="checkbox"/> <b>Damaged Passport</b> • Affidavit of Explanation		<input type="checkbox"/> <b>Lost Valid Passport</b> • Affidavit of Loss   • Police Report in English <input type="checkbox"/> <b>Lost Expired Passport</b> • Affidavit of Explanation	

**PASSPORT APPLICANT'S INFORMATION**

<b>1. LAST NAME</b>											
[Grid for Last Name]											
<b>2. FIRST NAME</b>											
[Grid for First Name]											
<b>3. MIDDLE NAME or MAIDEN LAST NAME</b>											
[Grid for Middle Name]											
<b>4. SEX</b>				<b>5. DATE OF BIRTH (ex. 01 Jan 2017)</b>				<b>6. PLACE OF BIRTH</b>			
<input type="checkbox"/> <b>MALE</b> <input type="checkbox"/> <b>FEMALE</b>				[Grid for Birth Date] D D      M M M      Y Y				(For born in PHL: Municipality/City & Province For born outside PHL: Country)			
<b>7. PRESENT ADDRESS:</b>											
<b>8. PHILIPPINE ADDRESS:</b>											
<b>9. MOBILE PHONE OF PARENT/GUARDIAN:</b>						<b>10. WORK PHONE OF PARENT/GUARDIAN:</b>					
<b>11. PERSONAL E-MAIL OF PARENT/GUARDIAN:</b>											

**PARENTAL INFORMATION**

<b>12. FATHER'S DETAILS</b>						<b>13. MOTHER'S DETAILS (MAIDEN /SINGLE NAME)</b>					
<b>Last Name:</b>						<b>Last Name:</b>					
<b>First Name:</b>						<b>First Name:</b>					
<b>Middle Name:</b>						<b>Middle Name:</b>					
<b>Citizenship (at time of applicant's birth)</b>						<b>Citizenship (at time of applicant's birth)</b>					

<b>OFFICIAL RECEIPT/PAYMENT SLIP NO.:</b>	<b>DATE OF TRANSACTION:</b>

**APPLICANT'S OTHER INFORMATION**

14. HOW DID THE APPLICANT ACQUIRE PHL CITIZENSHIP?

- BY BIRTH    BY NATURALIZATION    BY RECOGNITION    BY DERIVATIVE CITIZENSHIP (RA No. 9225)

15. STATUS OF BIRTH    LEGITIMATE  
 ILLEGITIMATE

16. DISTINGUISHING MARKS ON FACE:

17. IS THE APPLICANT CURRENTLY SUBJECT OF AN ADOPTION PROCESS OR PARTIALLY/FULLY IN THE CARE OF AN ORPHANAGE?    YES    NO   IF YES, PLEASE PROVIDE PERTINENT DOCUMENTS.

18. IS THERE ANY COURT ORDER OR LEGAL ARRANGEMENTS PERTAINING TO THE CHILD?    YES, THERE IS.    NONE THAT I KNOW OF   IF YES, PLEASE PROVIDE PERTINENT DOCUMENTS.

19. PLEASE PROVIDE NEW / UNUSED, SELF-ADDRESSED ENVELOPE PREFERABLY WITH TRACKING FEATURES TO BE USED IN MAILING YOUR NEW PASSPORT TO YOU.

**WAIVER OF LIABILITY**

I waive any & all claims that may now and in the future have against, & the release & hold free from any responsibility or liability & agree not to sue the Philippine Consulate in Calgary or any of its officers & staff or its agents/representatives for any personal injury, expense, loss or damage that I may suffer or sustain as a result or by reason of the mailing of my passport/documents using the services of Canada Post or courier.

Mail Tracking No: \_\_\_\_\_ Signature: \_\_\_\_\_

**DECLARATION OF PARENT OR LEGAL GUARDIAN OF THE APPLICANT**

I HEREBY DECLARE AND AFFIRM that **1)** The applicant is a Filipino Citizen. **2)** I am the parent or legal guardian of the minor. **3)** The information provided in this application are true and correct. **3)** The supporting documents attached are authentic. **4)** I consent to the verification by the Philippine Government of the information I provided to establish the applicant's personal particulars, and further consent to issue its use for any lawful purpose. **5)** I am aware that the information provided in this application will be treated in accordance with relevant privacy regulations. **6)** I am aware that under the law, the applicant is only allowed to hold one valid regular Philippine passport at a given time; **7)** I am aware that making false statements in this passport application and furnishing falsified or forged documents are punishable by fine or imprisonment, and grounds for suspension or denial of application. **8)** I understand and accept the release of the passport could be subject to delay due to unforeseen events beyond the control of the Department of Foreign Affairs.

21. SIGNATURE OVER PRINTED NAME OF PARENT OR LEGAL GUARDIAN

22. DATE (ex. 01 Jan 2017)

**PROOF OF CITIZENSHIP SUBMITTED**  
 BIRTH CERTIFICATE from Philippine Statistics Authority  
 REPORT OF BIRTH from PHL Statistics Authority/PHL Embassy or Consulate  
 CERTIFICATE OF NATURALIZATION  
 IDENTIFICATION CERTIFICATE of CITIZENSHIP  
 Others: \_\_\_\_\_

**IDENTITY DOCUMENT SUBMITTED:**  
 SCHOOL IDENTITY CARD  
 DSWD CLEARANCE  
 Others: \_\_\_\_\_

**OTHER SUPPORTING DOCUMENTS:**  
 PARENT/GUARDIAN'S ID  
 AFFIDAVIT OF CONSENT TO TRAVEL/SPECIAL POWER OF ATTORNEY  
 COURT DECREE ON ADOPTION/GUARDIANSHIP  
 Others: \_\_\_\_\_

PROCESSOR'S SIGNATURE:

WATCHLIST VERIFICATION:

Parent or Legal Guardian's Signature to receive:

BORROWED PASSPORT

CANCELLED PASSPORT

NEW PASSPORT

REMARKS:

SIGNATURE

ENCODER:

SIGNING OFFICER: